## CITY OF CALEDONIA, MINNESOTA

### **RESOLUTION 2020-13**

RESOLUTION APPROVING 2020 CARES ACT GRANT MUNICIPALITY
AGREEMENT BETWEEN HOUSTON COUNTY AND THE CITY OF CALEDONIA TO
PROVIDE FUNDING IN PREPARATION FOR THE PRIMARY ELECTION ON
AUGUST 11, 2020 AND THE GENERAL ELECTION ON NOVEMBER 3, 2020

**WHEREAS**, a primary election will be held in the City of Caledonia on August 11, 2020; and

**WHEREAS**, a general election will be held in the City of Caledonia on November 3, 2020; and

WHEREAS, Houston County has received CARES Act funding that is to be distributed to municipalities in Houston County to help municipalities prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle; and

**WHEREAS**, the City of Caledonia desires funding from Houston County to assist the City with preparing for and responding to coronavirus during the primary and general elections; and

**WHEREAS,** in order to obtain the funding from Houston County, the City must approve the Municipality Agreement (attached hereto) between the City and Houston County.

**NOW, THEREFORE, BE IT RESOLVED** that the Caledonia City Council hereby hereby approves the 2020 CARES Act Grant Municipality Agreement between Houston County and the City of Caledonia.

**ADOPTED** by the Caledonia City Council this 10th day of August, 2020.

DeWayne "Tank" Schroeder, Mayor

ATTEST:

Adam G. Swann, Clerk/Administrator

STATE OF MINNESOTA )
COUNTY OF HOUSTON )
CITY OF CALEDONIA )
Stephanie Mann
I, Adam Swann, city clerk and administrator of the City of Caledonia, do hereby certify that this
is a true and correct transcript of the resolution that was adopted at a meeting held on the 10
day of August, 2020, the original of which is on file in this office. I further certify that
members voted in favor of this resolution and that members were present and voting.
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Signed Stephanier ann
Date 8 13 20

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# STATE OF MINNESOTA 2020 CARES ACT GRANT COUNTY - MUNICIPALITYAGREEMENT

This Agreement (hereinafter "Agreement") is made between _	<u> Houston</u>	County,
("Grantee"), and <u>Caledonia C</u>	ity	
("Municipality")		

#### Recitals

- 1 Under Minnesota Laws 2020, Chapter 77, section 4, Grantee applied for and received funds as requested in the grant application. Grantee entered into a Grant Agreement, which is attached as Exhibit A and incorporated into this Agreement as described in paragraph 1.3 below.
- 2 Grantee represented that it is duly qualified and agreed to perform all services described in that Agreement to the satisfaction of the State and in accordance with all federal and state laws authorizing these expenditures. Pursuant to <a href="Minn.Stat.§16B.98">Minn.Stat.§16B.98</a>, Subd.1, Grantee and Municipality agree to minimize administrative costs as a condition of this grant.
- Federal funds for this agreement are provided pursuant to the Coronavirus Aid, Relief, and Economic Security Act, Public Law 116-136, hereinafter the CARES Act.
- 4. Grantee is responsible for elections within its county and Municipality operates polling places within its jurisdiction. Both are in need of funds to take the necessary steps to respond to coronavirus, domestically or internationally, for the 2020 election cycle in a complete manner.
- 5. Municipality represents that it has insufficient resources to respond in a complete manner without the grant amount provided pursuant to this agreement.

## Agreement

### 1 Effectiveness of Agreement

- 1.1 Effective date: September 8, 2020, or the date all required signatures, have been affixed to the agreement by Grantee and Municipality, whichever is later. No payments will be made to Grantee until this Agreement is fully approved and executed.
- 1.2 *Expiration date*: December 31, 2020, or when all funds applied for and provided to Municipality by Grantee have been expended, or returned to Grantee for transmission to the State pursuant to paragraph 4.4 of the Agreement between Grantee and State, whichever occurs first.
- 1.3 Application of Terms. Municipality agrees to be subject to the obligations applicable to Grantee in the Grant Agreement set forth in Exhibit A in the following paragraphs of that Agreement: paragraphs 1 through 5; 7 through 11; and 13 through 16.

# 2 Municipality's Duties

proportionate match required by Minnesota Laws 2020, Chapter 77, section 4.

## 3. Authorized Representative

Grantee's Authorized Representative is **Donna Trehus, Auditor-Treasurer**, 304 South Marshall Street, Caledonia, MN 55921.

Municipality's Authorized Representative is Adam Swann, PO Box 232, Caledonia, MN 55921

Grant payment will be made to:

Caledonia City

Federal ID Number: <u>41-6005025</u>

If either Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, parties must notify each other of the change.

**GRANTEE** (County) Grantee certifies that the appropriate person(s) have executed the Agreement on behalf of Grantee as required by applicable resolutions or ordinances.

By:Donna Trehus
Signed:
Title:Auditor-Treasurer
Date:
MUNICIPALITY
Jurisdiction: Caledonia City
By: Delle beyt Solo
Title: <u>Mayor</u>
Date: August, 13, 2020
By: Adarbum
Title: Clerk Administrator
Date: August 13, 2000

Distribution:

Grantee Municipality